

General Applicant Information. Please fill out this form as completely and accurately as possible. Incomplete forms may be returned or passed up for review. Questions regarding this form should be directed to: grantprogram@visitbrookingsd.com.

Legal name of applicant organization _____

Application date _____ State Tax ID/Tax Exempt Number _____

Contact person _____

Address _____ City State/Zip _____

_____ Phone _____

Website _____

Email _____

Name of project/program _____

Location of project _____

Project start date _____ Project completion date _____

Amount requested from Visit Brookings \$ _____

Total revenue budgeted for this project \$ _____

Total expenses budgeted for this project \$ _____

Is this the first request for funds? _____

Date(s) of previous requests _____ Amount previously received _____

APPLICATION NARRATIVE. Please limit answers to 250 words or less.

1. Briefly describe the project for which funds are being requested. What are the primary goals and objectives of the project?
2. Please provide an outline of key project stages (including start date, milestones and completion date).
3. How will the project enhance the visitor experience?
4. How will you measure project success? Describe the project deliverables and expected results.
5. How would Visit Brookings funds be used?
6. How will your project be impacted if you receive partial or no funding from Visit Brookings?
7. Please supply any additional information you believe will strengthen your application. Bids, mock-ups, samples and any other information that will help illustrate your project or request.

REVENUE				
SOURCE	CASH AMOUNT	IN-KIND AMOUNT	TOTAL	STATUS
Fundraisers				
Individual donations				
Other:				
Other:				
Other:				
PLEASE LIST ANY MAJOR SPONSORS:				
TOTALS				

[illegible]

Everything that I have stated on this application is correct to the best of my knowledge. I understand that a project evaluation form must be submitted to Visit Brookings following the completion of the project and that failure to do so will result in the loss of any funds awarded. By signing here, I signify that I have received the Tourism Enhancement Grant Program Criteria and I understand that Visit Brookings will occasionally send me emails regarding program updates and reminders.

PAGE 3 of 3